



Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, February 6, 2024
6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:01 P.M.

ROLL CALL: Present: Councilwoman Devine; Councilwoman Kramer; Councilwoman Porter; City Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster. Not Present: Councilman McDaniel; Zach Jones, Attorney, and Rand Wichman, City Planner.

REPORTS: PUBLIC WORKS - Kevin submitted a written report, there were a couple of minor questions. Porter asked to better understand what cleaning the wells and water hauler building entailed. Kevin briefly explained.

ACTION ITEMS:

- 1) **APPROVAL OF THE January 16th REGULAR MEETING MINUTES:**
Motion by Devine, that we approve the last regular meeting minutes for the 16th, with one amendment, the typo Porter pointed out. *DISCUSSION All in favor-none opposed. **Motion passed. ACTION ITEM**
- 2) **APPROVAL OF BILLS AS SUBMITTED: Motion by Kramer, that we approve paying the January/February bills as submitted without amendments.** *DISCUSSION- All in favor, none opposed. **Motion passed. ACTION ITEM**
- 3) **DISCUSSION/APPROVAL to for the Annual Renewal of the Grandmothers' Club Rental Agreement.** Sheryl McDaniel/Gloria Borders present if there are any questions. **Motion by Devine, to approve the annual renewal of the Grandmothers' Building Rental Agreement as presented.** *DISCUSSION. Roll Call: Kramer-yes; Devine-yes; Porter-yes. **Motion passed. ACTION ITEM**
- 4) **DISCUSSION/APPROVAL to Accept for the Annual Renewal for the Back-Up Water Operator Agreement.** No changes, staff requests renewal for one more year. **Motion by Devine to approve the annual renewal of the Back-Up Water Agreement as presented.** *DISCUSSION Roll Call: Devine-yes; Porter-yes; Kramer-yes. **Motion passed. ACTION ITEM**
- 5) **DISCUSSION/APPROVAL to Work with the ABC Food Bank again to bring the Culpepper Merriweather Circus again this year. (June 13th)** All proceeds raised will benefit the ABC Food Bank. **Motion by Kramer to approve having the Circus again this year.** * DISCUSSION Roll Call: Devine-yes; Porter-yes; Kramer-yes. **Motion passed. ACTION ITEM**
- 6) **DISCUSSION/APPROVAL Regarding a Kootenai County minor subdivision application (MIN23-0030) within the Area of City Impact (MIN23-0041 Elysium Addition)** Lori shared that Rand prepared a memo, you had in your packets regarding this project that is in the area of city impact. The county is soliciting comments, and this is just like the last one we had on Sylvan Road. Rands report shares he recommends in favor of waiving the road frontage subdivision standards as it is not impacting a city street directly. **Motion by Kramer to direct staff to comment to the county in**

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favor of waiving the road frontage subdivision standards as it is not impacting a city street directly.

***DISCUSSION Roll Call:** Porter-yes; Kramer-yes; Devine-yes. **Motion passed. ACTION ITEM**

DISCUSSION: Lori shared the reasons for having the 3 workshops, after a brief discussion about what each of these workshops would entail, and numerous dates were discussed but the following dates were decided upon, pending confirmation from Councilman McDaniel.

Workshop Dates:

Personnel Policy Draft Review – Feb. 20th at 5pm; we will be meeting 1 hour before the regular council meeting.

Priorities Workshop – Friday February 16th at 2pm & one for Tuesday, February 27th at 3pm.

Commercial Parking & Design Standards ORD. – March 19th at 5pm; we will be meeting 1 hour before the regular council meeting.

ANNOUNCEMENTS City Council – Councilwoman Porter – wanted to comment that she liked seeing the new stop signs being put up; as the others were very old. Councilwoman Kramer – asked if there was anything the city could do considering the library being closed; do they need any help or space for programs. Lori replied that she has already offered space in the community center to allow for some programs to continue and that she heard a group of people working together on facebook that were willing to help. She said she felt it's really more a matter of time for their insurance and such to get worked out. We are also setting out the IRS tax forms, that they normally have available at the library. If she hears of anything else she will let the council know. / **Mayor** – shared he has begun meeting with various local businesses and just getting to know them and wanted to get a feel for how they are feeling about everything in the city. / **Staff – Lori** 1) Shared that Deputy Goodman and Rochelle with the Sheriff's department really dug into the past records and issues of the city having not received any traffic fines for over 10 years. She is happy to report the city just received \$27,636.11 for what appears to be back fines collected. Sending thank you's was discussed, Lori will get something out to them soon. 2) Bestowing the Basics, a local non-profit had their 2nd Anniversary dinner, and they gave the City of Athol recognition for their part in their success in serving the community. 3) The Ladies Auxiliary hosts the Easter Egg Hunt every year, but it might be in jeopardy this year. Lori offered to get her contacts of other groups or individuals in the community that they might get some help from, as she really didn't want to see it go away. Renee will update Lori as they know. 4) In case any Council seeing conversations regarding Athol collecting comments for a Parks and Recreation department, Lori explained she always encourages people to make requests in writing, so that she can collect those comments, when any discussions of such a department comes up. **Kevin** 1) As Porter mentioned, he had been working on getting some new stop signs put up. He worked with a guy from ITD who graciously offered up some new signs. 2) Continuing the work on getting the new water hauling station set-up hopes to get it ready for testing soon. 3) Security cameras are in, and they are really great quality and loves all the options.

Public Comments: Lisa Bennett – shared she and her granddaughter did talk with the lady with Idaho Bike Walk Alliance and gave them their opinions of where additional ones might be beneficial.

ADJOURNMENT at 7:00pm

ATTEST:



Steven Ruch, Mayor



Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 2/20/2024